
Report To:	Education & Communities Committee	Date:	13 March 2018
Report By:	Corporate Director Education, Communities & Organisational Development	Report No:	EDUCOM/29/18/DH
Contact Officer:	Drew Hall Community Safety & Wellbeing Service Manager	Contact No:	01475 714272
Subject:	Tendering of Care & Repair and Small Repairs Service		

1.0 PURPOSE

- 1.1 The purpose of this report is to seek Committee approval to grant delegated authority to the Head of Legal and Property Services to accept a tender for the provision of the Care & Repair and Small Repairs Service as per Contract Standing Order 17.3 (ii) (see 2.6 below)

2.0 SUMMARY

- 2.1 The current Contract for the provision of the Care & Repair and Small Repairs Service will expire on 31 March 2018.
- 2.2 The tender for the new Care & Repair and Small Repairs Service Contract has been advertised.
- 2.3 The value of the new Care & Repair and Small Repairs Service Contract is £645,000. It is a 2 year Contract (April 2018 – Mar 2020) with an option to extend for up to one further year.
- 2.4 The termination of the Care & Repair contracted service is being consulted on by the Council as part of the budget savings proposals with the grant support service for adaptations being brought in house to create a single small repairs service within Inverclyde.

Provision has been made in the tender not to award a contract if the Council makes the decision to accept the savings option for the Care & Repair contracted service.

- 2.5 As the tender is an OJEU Tender, Standstill Letters must be issued to all bidders for a period of 10 calendar days prior to the contract being awarded. The current planned date for issuing the Standstill Letters is 16 March 2018 to allow for any impact on this tender arising from any budget savings decisions taken by the Council at its meeting on 15 March. Committee approval of the tender acceptance must be in place before this date.
- 2.6 The tender will be advertised as a Works Contract. Contract Standing Order 17.3 (ii) stipulates that the Committee must approve acceptance of tenders that exceed £500,000.

3.0 RECOMMENDATIONS

- 3.1 That the Committee grants delegated authority to the Head of Legal and Property to accept a tender for the Care & Repair and Small Repairs Service as per Contract Standing Order 17.3(ii).

Wilma Bain, Corporate Director Education, Communities & Organisational Development

4.0 BACKGROUND

- 4.1 The Housing (Scotland) Act 2006 is based upon the key principle that owners have primary responsibility for the maintenance of their property. However, there is a continued role for the Council in private sector housing as the Act places an obligation on Local Authorities to provide information, advice and assistance to home owners.
- 4.2 In response to the Housing (Scotland) Act 2006 the Council has developed a Scheme of Assistance which sets out the information, advice and assistance that will be made available to home owners to assist them to adapt their homes to suit the needs of a disabled person and in maintaining their properties to an appropriate standard.
- 4.3 It is intended that this approach will allow Inverclyde Council to assist a greater number of home owners in Inverclyde and overall, improve the housing quality in the private housing sector by:
- Raising awareness amongst home owners of their rights and responsibilities;
 - Providing a fair and reasonable approach to the provision of advice, information and assistance which will help homeowners repair, improve and adapt their homes;
 - Identifying and tackling disrepair in private housing;
 - Maximising the impact of the Council's housing budget through PSHG and the owners contributions; and

Helping older and disabled home owners live independently in their home for as long as they chose to do so.

- 4.4 To achieve delivery of the above the Council commissions, through a provider, a Care & Repair and Small Repair Service. The Contract for the provision of the Care and Repair and Small Repair service is currently managed by Cloch Housing Association. The current Contract for the provision of the Care & Repair and Small Repairs Service will expire on 31 March 2018.

5.0 PROPOSALS

- 5.1 The tender for the provision of the Care & Repair and Small Repairs Service has been advertised.
- 5.2 The current date of issuing the required tender Standstill Letters is 16th March 2018 with a subsequent contract award date of 27 March 2018.
- 5.3 Committee approval is needed to grant delegated authority to the Head of Legal and Property Services to Accept a tender for the provision of the Care & Repair and Small Repairs, as per Contract Standing Order 17.3 (ii) is required before the Standstill Letters can be published.
- 5.3 The Issue of the Standstill Letters is to allow for any budget savings decisions taken by the Council at its meeting on 15th March to be factored into the tender process.

6.0 IMPLICATIONS

6.1 Finance

Financial: There no financial implications related to this proposal, costs are contained within budget.

One off Costs

Cost Centre	Budget Heading	Budget Year	Proposed Spend this Report	Virement From	Other Comments
N/A					

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact	Virement From (If Applicable)	Other Comments
N/A					

6.2 Legal

There are no Legal implications related to this proposal

6.3 Human Resources

There are no HR implications related to this proposal.

6.4 Equalities

Has an Equality Impact Assessment been carried out?

Yes See attached appendix

No This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy. Therefore, no Equality Impact Assessment is required.

Services to our customers, full cognisance is taken of equality and diversity processes and procedures, including

- The provision of free and easily accessible advice and information.
- Ensuring awareness of the availability of services.
- Regularly reviewing delivery methods to ensure inclusion.

6.5 Repopulation

The opportunity to access this funding will assist with achieving a key outcome of the Local Housing Strategy to tackle fuel poverty.

7.0 CONSULTATIONS

7.1 None

8.0 LIST OF BACKGROUND PAPERS

8.1 None